



SCHOOL DISTRICT NO. 73  
(Kamloops - Thompson)

## Norkam Senior Secondary's Communicable Disease Prevention Plan



January 2022

### Supporting Staff Safety

All staff and students will be orientated to the District's [Safe and Healthy Facilities Communicable Disease Prevention Plan](#) and the schools' Communicable Disease Prevention Plan on Monday January 10<sup>th</sup>.

- All staff K-12 are required to wear non-medical masks indoors, in schools, and on school buses.
- All staff K-12 will complete a Daily Health Check prior to attending school.
- Staff will respect others' personal space.
- Staff will use available space to maximize distance between each other.
- Staff will limit the number of individuals in spaces to the posted occupancy numbers or 50% capacity
- Occupancy numbers will be posted in shared staff spaces
- Staff will ensure people have enough space available to prevent involuntary physical contact
- **Staff only gatherings are to be held virtually (e.g. staff meetings, professional development, etc.)**
- **School spaces without defined operating capacities will have a posted capacity limit that is, at most, half the number of individuals that would be within the space for an activity or event if prevention measures weren't in place.**
- **Staff will stay home when sick.**

### Communication to Parents/Guardians

- This Communicable Disease Prevention Plan will be communicated to parents and guardians by January 10<sup>th</sup>, 2022. This includes posting a copy of the plan on the school's website.
- Information on Daily Health Check for parents to complete at home with their child has been emailed to parents and will continue to be posted on our website.
- New students and families will be provided with health screening information when registering.

### Supporting Student Safety

- All students will be orientated to the appropriate sections of the District's *Safe and Healthy Facilities Communicable Disease Prevention Plan* and the schools' updated Communicable Disease Prevention Plan on Monday January 10<sup>th</sup>.
- Students and parents are expected to complete a Daily Health Check and can find resources on how to complete one at the [K-12 Health Check](#) app.
- All students, grades 4 to 12 are required to wear non-medical masks indoors, in schools, and on school buses.
- All students are encouraged to wash their hands with soap and water or use hand sanitizer upon entering the building. Hand sanitizer will be available at building entrances and in classrooms.
- Non-medical masks are available in the office for those who have forgotten one.

- Students will be reminded about respecting others personal space. Visual supports, signage, and prompts will be used as necessary.
- Students will be encouraged to use exit and entrance doors that are closest to their classroom to minimize gathering of students and movement through school.
- Students will be encouraged to use available space to spread out, both in learning environments and during breaks.
- Students will be encouraged to walk on right side of hallway to manage the flow of people in common areas, including hallways and around lockers to minimize crowding and allow for ease of people passing through.
- Staff and students will ensure indoor spaces have enough room to carry out the intended activity without involuntarily physical contact with another person.
- Students will be encouraged to move outside more often, where and when possible.
- Staff will encourage students to wash hands or sanitize upon entry into school or classroom

### **Enhanced Measures**

- Students will be encouraged to use available space to spread people out, both in learning environments and for gatherings and events, where possible.
- Open/unlock more external doors to minimize gathering of students at key exit and entrance times.
- Students will be encouraged to use entrance/exit doors closest to their classroom, minimizing crowding.
- Students will be encouraged to walk on right side of hallway to allow for ease of people passing through
- Learning spaces will be arranged to maximize the space available and to avoid people directly facing one another (where possible).
- School gatherings and events are to be held virtually (e.g. assemblies, etc) if they must be in person they will be limited to no more than 50% capacity.
- Hand cleaning facilities are available and accessible throughout the school and are well maintained.
- Cleaning and disinfecting will occur at the recommendations laid out in [SD73's CDPP](#).
- Students are reminded to stay home when sick.

### **Lockers**

- Lockers will be distributed to those students who want one.
- Lockers will be distributed to maximize spacing between students
- Unused lockers will be bolted shut.
- Students are not to share or use other student's lockers or personal items contained within locker.
- Students will be reminded not to gather at lockers.

### **Visitors/Volunteers**

- All visitors/volunteers are required to complete a Daily Health Check prior to entering the school.
- All visitors/volunteers are required to wear non-medical masks indoors, in schools.
- Visitors must book an appointment with the office.
- Visitors will be limited to those supporting student learning and well-being.
- Visitors/volunteers must check in with the office when they arrive and complete a daily health check.

- Visitors will be provided a link to the Visitor Training orientation and ask that it be viewed prior to the appointment.
- Upon arrival, visitors must verify that they have watched the video. Visitors do not need to review the video for subsequent visits.
- Physical Barriers will remain in place in Office.
- Visitors should follow site protocols, such as those for handwashing and mask wearing.
- No spectators for school sports

### **Student Transportation on Buses**

- Students will wait until bus has arrived and is open before approaching and entering bus.
- Students will respect individuals' personal space.
- Students will spread out in available area while waiting.
- Students will be encouraged to wait outside for bus.
- In inclement weather, students may spread out in building until bus is available.
- **Frequently touched surfaces are cleaned and disinfected at least 1X/day.**

### **Food Services/Lunch**

- The cafeteria will be available for lunch. There will be a limited number of individuals allowed in the food service line at a time.
- Students will maintain personal space between themselves.
- Students and staff will use hand sanitizer as they enter food service area.
- Cafeteria will have limited number of seats available
- Tables will be spread out utilizing the available space.
- Food and culinary programs, where food is prepared as part of the learning and is consumed by the students who prepared it:
  - can continue to follow normal food safety measures and requirements
  - will implement cleaning and disinfecting measures outlined in this document
- For food contact surfaces, schools should ensure any sanitizers or disinfectants used are approved for use in a food service application and are appropriate for use against COVID-19. These may be different than the products noted in this document for general cleaning and disinfection. Additional information is available on the BCCDC website.
- **Food sharing is restricted. No homemade food items are to be brought into schools at this time.**

### **Bell Schedule**

Warning Bell:	8:30 am
Period 1:	8:35 am – 9:50 am
Period 2:	9:55 am – 11:10 am
Long Break:	11:10 am – 11:26 am
Period 3:	11:26 pm – 12:41 pm
Lunch:	12:41 pm – 1:36 pm
Warning Bell:	1:31 pm
Period 4:	1:36 pm – 3:09 pm

## Wise Block

- Wednesday: 10:40 – 11:26
- Masks are mandatory within spaces and classrooms
- Students will be in assigned rooms.
- Indoor spaces will have enough room to carry out the intended activity without involuntarily physical contact with another person.
- Drop in spaces will have a capacity maximum allowing for sufficient personal space.
- Some students may to leave the school.
- Multiple areas will be available for students to access, minimizing gathering of students.

## Collaborative Time

- Thursday: 2:29 – 3:09
- Masks will be mandatory within indoor spaces.
- Rooms will have adequate space for staff and/or students to spread out.
- Teacher collaborations will adhere to posted maximum occupancy of staff spaces or occur virtually.
- Students will be encouraged to leave through closest exit to minimize gathering of students.
- Sufficient space will be provided so that personal space may be maintained.

## Extra-Curricular Activities

- NorKam will continue to implement ongoing communicable disease prevention practices, this includes but not limited to hand hygiene, cleaning, disinfecting, respiratory etiquette specific to the activity
- Equipment will be cleaned and disinfected according to disinfecting and cleaning protocols previously mentioned
- Equipment that touches the mouth, such as instrument pieces must not be shared unless disinfecting in between use.
- Masks are worn by K-12 staff and other adults and students in grades 4-12 when indoors.
- Students are not required to wear masks during high intensity physical activities.
- All available spaces will be utilized to spread students and staff out as much as possible
- Hold activity outside if possible.
- Students will be encouraged to wash their hands before and after activity and equipment use
- Students will be encouraged to cover their mouths when coughing or sneezing.
- **No spectators or audience members are allowed at any school events or gatherings.**
- **All extra-curricular sports tournaments are currently on hold.**
  - **Sports tournaments are defined as a single or multi-day gathering of three or more sports teams, who come together outside regular league play for the purpose of teams playing against multiple other teams. This does not include a gathering where team members compete on an individual basis against members of other teams or, a gathering where the result will decide if a team will advance to play in a national or international competition.**

## Field Trips

- **At this time, field trips are still being contemplated and we are awaiting direction from the Medical Health Officer.**
- When planning field trips, staff should follow existing policies and procedures as well as the guidance in this document.

- Schools must ensure that volunteers providing supervision are trained in, and strictly adhere to, required health and safety guidelines.
- All K-12 school activities, including field trips are excluded from proof of vaccination requirements. However, venue operators may have different operational practices in place, particularly in situations where other members of the public may be present at the same time.
- Transportation guidelines outlined in the district Communicable Disease prevention plan will be followed.

## **La Bella Saints Hairdressing**

### **Staff and Student Illness Policy**

All staff and students will follow SD73 daily health check assessment and will stay home if they are ill.

### **Occupancy Limit**

The occupancy limit of the salon has been set to a maximum of 15 clients, staff, and students in the salon at any given time. This will also include the provision of booking no more than 3 clients at a time. Occupancy poster will be posted at all entrances.

### **Client Arrival and Service**

- All clients will be met at the trades entry doors by the person doing the service and led to the salon.
- All clients will wear masks while in the building, as will the student stylists. Any person refusing to wear a mask will be refused service.
- Clients will be provided a link to the Visitor Training orientation and ask that it be viewed prior to the appointment.
- All clients will wash hands or sanitize hands upon entering the school.
- All clients will be asked to do a health check before proceeding with the service.
- Clients will be spaced at station to ensure physical distancing and are required to maintain distance between themselves and others while in the salon, with the exception of the distance required to perform the service.
- Stations will be sanitized prior to as well as after each client.
- Once complete, clients will be escorted back to the trades entry doors and leave the premises.
- Clients will be family or close friends.

### **Face Masks**

- Must be always worn – exceptions for staff or students while seated and eating or drinking. (Please review SD73 exceptions for mask for more information)
- Clients are expected to always wear a mask.

### **Disinfecting**

Cleaning and disinfecting will follow SD73 procedures and utilized approved products.

All stations will be disinfected prior to each client. All required tools will be cleaned and disinfected and placed on a station for use.

After each client, tools will again be collected and thoroughly disinfected, dried, and put away.

Sinks will be disinfected prior to each client and again after each client.

Frequently touched surfaces such as doorknobs, phones, chairs etc. will be disinfected at least once per day.