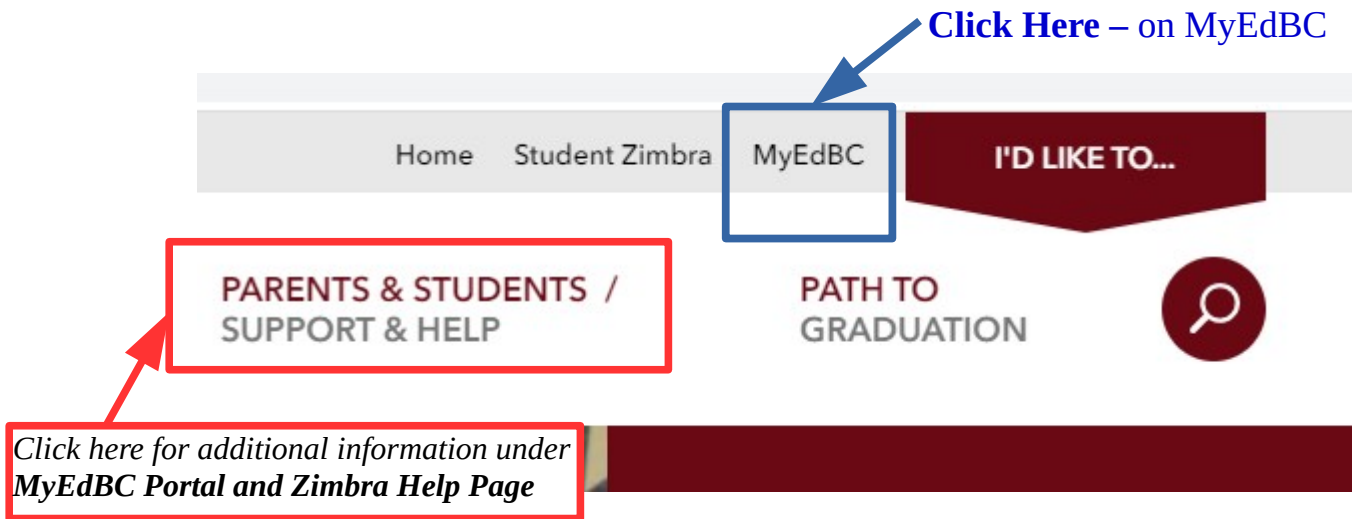


Instructions to Re-connect with MyEd:

Trying to connect with MyEd? From your Desktop computer and/or laptop follow these steps:

If you cannot remember your login password, please complete the following steps:

1. To connect to MyEd, go to our NorKam website at <https://nkss.sd73.bc.ca/en/index.aspx>.
2. Select **MyEdBC**, located on the top right-hand corner of our NKSS website:



3. At the MyEd login page, type in the following information:

The image shows a screenshot of the MyEducation BC Prod 4 login page. The page has a light gray background. At the top, it says 'MyEducation BC Prod 4'. Below that, there are two input fields: 'Login ID' and 'Password'. The 'Login ID' field is highlighted with a blue box and a blue arrow pointing to it from a text box on the right. The 'Password' field is also highlighted with a blue box and a blue arrow pointing to it from a text box on the left. Below the 'Password' field, there is a link that says 'I forgot my password'. At the bottom left, there is a 'Log On' button. A text box on the right contains the following text: 'Type in your email address here. Note to Parents: This is the email address you provided to the school. Note to Students: This is your sd73 login: firstname.lastname@student.sd73.bc.ca Eg: john.smith@student.sd73.bc.ca (all lowercase)'. A text box on the left contains the text: 'If you forgot your password, select "I forgot my password".'

4. When you click on “[I forgot my password](#)”, the **Password Reset dialog box** appears:

The screenshot shows a 'Password Reset' dialog box with the following elements:

- Title: Password Reset
- Field 1: Login ID (with an arrow pointing to it from the top text box)
- Field 2: Primary email (with an arrow pointing to it from the bottom text box)
- Buttons: Continue and Cancel

Your email address will appear here.

Note to Parents: Again, this is the email you provided to the school.

Note to Students: This is your sd73 login:
`firstname.lastname@student.sd73.bc.ca`

Type in the email address you want the new “temporary” password to be sent to.

Note to Students: Use your SD73 login as shown above. MyEd will send you a new password to your **Student Zimbra** account.

5. You will receive an email to the address you typed in on the Primary email line.

Note: For students, this will be in your **Student Zimbra** account. The Student Zimbra link is beside the MyEd link on our NKSS Website. Instructions to login to Student Zimbra are located under **Parents & Students / Support & Help** menu pulldown and under **MyEdBC Portal and Zimbra Help Page** option.

6. **Copy and Paste** the temporary password into the MyEd login page:

The screenshot shows the 'MyEducation BC Prod 4' login page with the following elements:

- Title: MyEducation BC Prod 4
- Field 1: Login ID (with an arrow pointing to it from the top text box)
- Field 2: Password (with an arrow pointing to it from the bottom text box)
- Link: [I forgot my password](#)
- Button: Log On

Type in your login email here.

Copy and Paste the new temporary password into this line.

7. You will have to create a FOIPPA protected password as soon as you login. This will become your password for the remainder of this year. You will then be able to access MyEd information on our child.

If you have difficulties, please contact us at 250-376-1272